

**COURT OF THE DISTRICT OF COLUMBIA
FAMILY COURT
Domestic Relations Branch**

PRINT PLAINTIFF'S NAME

PLAINTIFF,

DRB

V.

PRINT DEFENDANT'S NAME

DEFENDANT.

**AFFIDAVIT OF SERVICE
(by Private Process Server)**

I, _____, hereby certify that on _____, 20____, at _____ am/pm,
NAME OF SERVER DATE TIME

at the following address: _____,
ADDRESS WHERE SERVICE OCCURRED

I served the Summons or Summons/Notice of Motion and _____
TYPE OF PLEADING SERVED

on _____, who is: ☐ Plaintiff ☐ Defendant
NAME OF PERSON WHO RECEIVED THE PAPERS ☐ A person of suitable age and discretion who currently resides with Plaintiff/Defendant

I further certify that I am 18 years of age or older and I am not a party to this case.

I solemnly swear or affirm under criminal penalties for the making of a false statement that I have read the foregoing and that the factual statements made in it are true to the best of my personal knowledge, information and belief.

SIGN YOUR NAME

DATE

PRINT YOUR NAME

HOME ADDRESS

BUSINESS ADDRESS